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| **LAKESIDE MEDICAL CENTRE PATIENT PARTICIPATION GROUP** |
| **Minutes & Action points of Meeting Held DATE 23rd August 2016****Present: Katie Mackintosh(KDM), Marie Wright(MW), Jackie Wedge (JAW)** **Terence Birch (TB), Jane Oakley (JO) Barbara Boxley (BB)****Apologies: Jan Playford, Pat Pitt****Next meeting will be: 4th October 2016** |
| **Topic** | **Discussion** | **Outcome/Actions** | **Target Date** | **Responsible Person** | **Completed (Date)** |
| Minutes of previous meeting. | Minutes were read and approved by the members.  |  |  |  | Ongoing  |
| Matters arising:- | No matters arising. |  |  |  | Ongoing  |
| New PPG members  | MW said that the matter of recruiting more members was ongoing and all we can do is keep on trying to get new members. TB pointed out that it was difficult to access the PPG minutes on the website. | KDM to ring Red Page re link. |  |  | Ongoing  |
| New Chairperson. | It was agreed that as there were so few members that MW would chair the meetings for the time being. |  |  |  |  |
| Seisdon District PPG | MW said that she would get in touch with Fleur to find out the dates of future meetings. |  |   |  | Ongoing |
| CQC Inspection  | MW explained to the group that although our inspection was complete it is ongoing for staff to keep up standards. Inspections are usually every 3/5 years however they could come back at any time. |  |  |  | Ongoing  |
| National Patient Survey | TB pointed out that Tamar had come out slightly better than Lakeside. |  |  |  | Ongoing |
| Baby Changing Facilities | Following from Hannah’s comments MW said that she hadn’t yet had chance to try the facilities out on an appropriate baby. |  |  |  | Ongoing |
| Texting Service/DNA reduction | KDM pointed out that since the text messaging service had been up and running the DNA’s had halved. Also there were more replies to Friends & Family since the texting service with good feedback. | . |  |  | Ongoing. |
| Breast Screening | MW explained that Russell House were trying to get the Breast Screening mobile service to come to either Codsall or Perton as presently patients have to go to Wombourne which for some is a problem. It was felt that as the unit was mobile it should be able to move to wherever. Russell House felt that the more surgeries in the area that were in support the more likely to be a favourable outcome. |  KDM to e-mail PPG members re breast screening. |  |  | Ongoing  |
| Newsletter | MW thanked those who had contributed to the newsletter. This should be available in the surgery in the next few days. |  |  |  |  |
| Dr Asthana’s retirement | MW told the group that Dr A would be retiring at the end of September. She said that a book would be available in reception for patients to write comments and best wishes in. | KDM to order. |  |  |  |
| PADS Meetings | MW said that there had been some criticism as not enough of our patients were attending meetings. She explained that she could not force people to attend and that more would be done to advertise eg leaflets etc in reception. | MW to approach Dr Gupta to do a talk. |  |  |  |
| Barbara Boxley | BB was concerned about the shortage of Nurses appointments available and said that her diabetic check was overdue. MW said that if diabetes is under control diabetics only need 12 monthly checks. BB said that she was told it was 6 months. | KDM to investigate and let BB know the outcome. |  |  |  |
| Brian Morris (former Chairman of group) | MW told the group the sad news that Brian had passed away on Monday.  |  |  |  |  |